

## MASTER / PILOT EXCHANGE OF ESSENTIAL INFORMATION ON BOARDING

THIS CHECKLIST IS TO BE COMPLETED BY THE MASTER AND AN ENTRY SHOULD BE MADE IN THE BRIDGE LOG PRIOR TO COMMENCING ANY PILOTAGE OPERATIONS.

- |                                                                                                                                                                                                                                                                                                                                             | Yes                      |
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| 1. Has the MPA "Vessel's Checklist for Piloted Movement" been completed?                                                                                                                                                                                                                                                                    | <input type="checkbox"/> |
| 2. Has the Pilot been briefed verbally on the vessel's peculiarities, manoeuvring characteristics and current status?                                                                                                                                                                                                                       | <input type="checkbox"/> |
| 3. Has the Pilot briefed the Master on the Passage Plan?                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> |
| 4. Has the Pilot been advised on the status of Bridge Equipment, location of critical equipment and deficiency/error (if any)? (If applicable).                                                                                                                                                                                             | <input type="checkbox"/> |
| 5. Have the engines been tested astern prior to arrival or departure?                                                                                                                                                                                                                                                                       | <input type="checkbox"/> |
| 6. Has Master ensured that progress of the vessel will be closely monitored at all times and positions are fixed regularly?                                                                                                                                                                                                                 | <input type="checkbox"/> |
| 7. Has Master ensured that the Pilot's advice is understood and carried out accordingly?                                                                                                                                                                                                                                                    | <input type="checkbox"/> |
| 8. Have verbal engines and helm orders been confirmed and the execution of orders been monitored by Master and officer of the watch?                                                                                                                                                                                                        | <input type="checkbox"/> |
| 9. Has the forecastle been manned and are the anchors in state of readiness for letting go in an emergency?                                                                                                                                                                                                                                 | <input type="checkbox"/> |
| 10. Has Master ensured that safe working practices are complied during securing or slipping off tug's line and crew stay clear of tug line's snap back area?                                                                                                                                                                                | <input type="checkbox"/> |
| 11. Has Master ensured that adequate and proper look-out will be maintained at all times, including positioning of lookout on the bridge-wings and any other location in all blind zones and areas of obstructed view from bridge conning position as required in Rule 5 of the INTERNATIONAL REGULATIONS FOR PREVENTING COLLISIONS AT SEA? | <input type="checkbox"/> |
| 12. Has the shipside been cleared of any protrusions which might cause damage to the ship or the terminal while berthing?                                                                                                                                                                                                                   | <input type="checkbox"/> |
| 13. Rigging of pilot ladder or gangway: <ul style="list-style-type: none"><li>• Has inward bound vessel prepared pilot ladder or gangway on seaward side for disembarkation of pilot after berthing? ( If necessary)</li><li>• Has outward bound vessel prepared pilot ladder on lee ward side?</li></ul>                                   | <input type="checkbox"/> |

VESSEL'S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

MASTER'S NAME AND SIGNATURE: \_\_\_\_\_